



- All materials must be submitted to Library staff for approval.
- The Library will display and distribute materials in appropriate spaces for a limited time subject to space availability.
- All materials become the property of the Library and the Library reserves the right to dispose of the item as it sees fit. The Library will remove and discard all items posted without approval.
- Materials in languages other than English may require additional information in English about the content, event and organization.
- The acceptance of materials may be subject to a maximum size, when available display space is limited.
- Priority is given to display or distribute materials from the Library and the City of Markham.
- The Library does not prepare, print or provide supplies for posters or flyers.
- The Library reserves the right to reject material that, in the Library's sole opinion, may adversely affect public confidence in the Library or the value of the Library brand.
- Decisions to refuse display or distribution of materials may be appealed. An appeal must be made to the Library in writing.