Revision Date:	January 2020	Policy Type:	Public Service
Approval Level:	CEO	Distribution:	All Employees
Review Schedule:	5 Years (or as required)		

1. PURPOSE

Markham Public Library (the “Library”, or “MPL”) provides free unfiltered wireless Internet connectivity at all locations. The public wireless network is available to customers with wireless enabled laptops or PDAs.

2. PROVISIONS

Customers utilizing the wireless connection agree to comply with all provisions of the Library’s current Internet Access Policy.

The Library does not guarantee the compatibility of customer equipment with its wireless network, nor the reliability of connections to the network or to the Internet. The Library accepts no responsibility regarding the ability of customer owned equipment to connect to the wireless network. Library staff will not provide technical assistance on customer owned equipment.

MPL's wireless network provides no data encryption between the access points and the customer’s device. Customer use of the wireless Internet connection is undertaken at their own risk. It is the responsibility of the customer to protect customer laptop or wireless devices through use of up-to-date virus protection, personal firewall and other measures. The Library recommends that credit card information and passwords not be transmitted while using the Library’s wireless network.

The Library assumes no responsibility for the safety of equipment, or for device configurations, security, or data files resulting from connection to the Library's network or the Internet, nor liability for any damages to hardware, software or data, howsoever caused.

3. RESPONSIBILITIES

CEO / Directors shall:

- Ensure that they and their employees are acquainted with, enforce and comply with this Policy and related policies.

Managers / Supervisors shall:

- Enforce this Policy.

Employees shall:

- Comply with and enforce this Policy.

Library Administration shall:

- Develop and distribute this Policy;
- Update this Policy per the Review Schedule.