

### MARKHAM PUBLIC LIBRARY BOARD

#### Regular Meeting (no quorum)

#### **Minutes of Regular Meeting held on Tuesday, April 29, 2025, 7:30 p.m. Virtual Meeting**

Present from Board:	Ms. Margaret McGrory, Chair Councillor Ritch Lau Mr. Harout Manougian Mr. Kenneth Wightman
Present from Staff:	Mrs. Catherine Biss, CEO & Secretary-Treasurer Ms. Andrea Cecchetto, Director Service Excellence Mrs. Diane Macklin, Director, Community Engagement Ms. Michelle Sawh, Director, Administration & Operational Support Ms. Debbie Walker, Director, Library Strategy & Planning Ms. Megan Garza, Senior Manager, Organizational Transformation Mrs. Anthea Baillie, Manager, Collections & Technical Services Ms. Polly Chan, Financial Analyst Mr. David Zambrano, Manager of Library Systems & Virtual Branch Mrs. Susan Price, Board Secretary
Regrets:	Deputy Mayor Michael Chan Mr. Edward Choi, Vice-Chair Ms. Winnie Phung Mr. Jay Xie Mr. Raymond Chan Ms. Gail Vlahopoulos Mr. Robin Choy
Guest:	Mr. Morgan Jones, Commissioner Community Services, City of Markham

#### 1.0 **Call to Order/Adoption of Agenda**

In the absence of quorum due to conflicting commitments, Ms. Margaret McGrory, Chair called the meeting to order at 7:30 p.m. and thereafter adjourned the meeting.

The Chair and Members present discussed the appropriate procedures governing the conduct of a meeting in the absence of a quorum.

## **AGENDA 1.2**

The Board was in compliance with the MPL Board by-laws Section 4.13: Quorum, that states “Where a quorum is not present within thirty minutes after the hour fixed for the meeting, the Board Secretary shall record the names of members present. In the absence of a quorum, the meeting may continue; however, no motion may be made or passed.”

The Board was in compliance with the Public Libraries Act, which states “In Ontario, the Public Libraries Act mandates that Library Boards hold at least seven regular meetings per year. These meetings must be open to the public with advance notice given. Library Board also have the authority to hold special meetings when necessary.”

The next Regular Board meeting will be held on May 26, 2025. Agenda items for the April 29, 2025, Board package will be amalgamated with the May agenda package and presented at the May meeting.